

General Policies:

- Upon arrival at the studio, all students are to sign their name, time of arrival, and classes they will be taking that day in the student sign-in book.

All students and parents should check the main bulletin board in the lobby for an updated calendar, policy documents, events, etc. Nutcracker information is located on specific bulletin boards in the front lobby area as well.

- Students of VYIBA are expected to behave courteously and with respect at all times with the staff, teachers and their fellow students.
- Students must follow the dress code for all classes and rehearsals.
- All missed classes will be made up within the same month as the missed class.
- A parent or guardian must be present with their student, age 8 and under, if their student is not in class.

Parents are welcome to stay and wait for their child, collect information about future school happenings and enjoy the use of our WIFI for personal or business activities. Please, I ask you to refrain from negative discussions about students, parents or studio activities out of respect for the privacy and hard work of each individual student.

- **No food, drink or chewing gum** are permitted in the studios. Specific areas will be designated for eating and the student is expected to dispose of all garbage in the proper containers as well as making sure they clean up the space they occupied so that the next student can have a pleasant lunch.

Medication Administration and Illnesses

- **Students may not take medication from anyone except a parent or guardian. If your child has medication that they can self administer, please notify the office in writing with the name, the dosage and the time that your child will be administering the medication to themselves. The staff and faculty of VYIBA will not administer medication to your child.**

If a student has missed a week or more of classes, he/she is required to bring a doctor's note in order to return to classes. We are concerned about the well-being of all our students and want confirmation that they are no longer injured or ill and can resume dance classes.

- Students are to place their belongings neatly in the places provided for them in their respective dressing rooms
- VYIBA is not responsible for any lost or stolen items. Please check at the front desk or in the lost and found bin located in the ladies dressing room.
- Students are expected to show respect for other's property as well as the property of the studio.
- Help us to keep our studio space clean and free of germs by washing your hands and/or using hand sanitizer.
- **VYIBA is a drug free/smoke free facility and no student is allowed to smoke or use alcohol or drugs in, or near, the studio.**
- Public displays of affection will not be permitted.
- No weapons or objects that could be used to cause bodily harm are permitted in the studio.
- No student is permitted in the designated staff areas.

Intellectual Property

- **All choreography used for performances is considered to be the intellectual property of VYIBA. Use of this choreography without written or verbal permission by the instructor and/or the Director is prohibited. This includes performance videotaping and photograph distribution online by posting on Facebook, YouTube, etc.**

Cell phones and other media devices must be on silent and it is preferred that they may not be brought into the studios.

The Director reserves the right to dismiss a student from the school for any continued abuse of these rules.

Class Descriptions

Early Childhood Program

Creative Movement (ages 4-6)

Dancers explore the basic foundations of dance technique. Classes are designed to develop coordination, rhythm and control through games, props, and playful movement exercises designed to engage their creativity.

Ballet

Intro To Ballet/Beginner Vaganova

This class introduces dancers to the art of classical ballet and is for students who are ready to concentrate and learn “real” ballet. This is a technique only class.

Intermediate

Intermediate dancers have learned how to concentrate, and the basis of a good work ethic has been set into place. This frees the dancer to progress into consistent use of correct placement. When the student is ready, introductory classes in pointe are introduced, and ballet vocabulary is increased. Increased strengthening of the feet, legs, abdomen, and back is a focus, plus more difficult ballet enchainment is incorporated.

Advanced

After years of practice, dancers have acquired a level of technique and expertise and are ready to enhance performance style. The advanced level builds self-sufficiency with increased musicality, advancement on pointe and a study of dance composition and choreography. Emphasis is placed on performance qualities in building outstanding dancers who are both athletic and graceful.

Dance Enrichment Programs

Tap

Students develop tap skills as they focus on vocabulary, technique, and performance. Students dance to a variety of music styles.

Hip Hop

Hip Hop is purely street and the most up-to-date styles are taught in these classes. All students will enjoy building their skills.

Jazz

Our Jazz dance classes are designed to bring out the students individual dance style and originality. We offer beginning dance classes, Intermediate dance classes and advanced dance classes that will focus on fundamental jazz dance techniques and progress into faster paced leaps, turns and quick foot movement. Our goal is to make our Jazz dance classes both fun and energetic.

Modern/Contemporary/Lyrical

Students are taught modern technique by experimenting with various movements and rhythmic patterns; different types of music are explored. Lyrical dance style has its primary basis in ballet, combining the many technical elements of classical ballet with the freedom and lighter aspects of jazz, contemporary and modern dance.

Boys

Boys are welcome to join any class.

Class Levels and Placement:

It is required that your child take two ballet classes per week at the studio. Two classes will help them build their skills and technique as well as their strength. This is most important for all students to have this initial building block, and this is especially important for Intermediate and Advanced students. Additional classes in any dance medium will be of benefit, but ballet technique classes are specific to advancement into pointe, variation and partnering classes.

- All Students will be placed in the appropriate class at the discretion of the director. **If the student is 14 years old, they can be moved to an advanced class with permission from the director.**
- Classes will begin promptly and we ask that your student be on time. If you are taking multiple classes in an evening, you will have 5 minutes between the end and the beginning of classes to prepare for the next class.
- Proper nutrition and adequate rest form the basis for healthy learning in the studio. Ill or injured students are expected to attend class, unless they have a fever or a communicable illness. Please be sure to notify the office if you, or your child, will be absent from class.
- It is expected that the student will allow adequate warm-up time prior to the start of the class in order to avoid injury. If you have an injury, please notify your teacher prior to the beginning of the class or during class should you need assistance.
- Dancers who are unable to participate physically are expected to observe class in order to take notes on technical corrections or to learn choreography that may be in process during the scheduled class time.

Course Description:

A ballet dance course will involve the development of skills through study of the Vaganova Syllabus to produce a professional level performance.

Objectives:

1. Further develop the physical skills that facilitate proper execution of classical ballet in the Vaganova style.
2. To develop quality presentation for stage performance.
3. Improve fluency in dance terminology and the Vaganova Syllabus.
4. Application of the use of music to the repetition of movement.
5. Develop skills at an advanced level during class to produce a professional performance on stage.

All Students will:

- Arrive early for class.
- Dress appropriately for class, including footwear.
- Stretch and warm up entire body for class before it begins.
- Take an active role in learning dance combinations and choreography.
- Show improvement throughout the year and apply corrections to work in class.
- Exhibit a good attitude toward others.
- Ask questions during class to further understand what is being taught.

VYIBA reserves the right to change or add classes and teachers as necessary. Please see the posted updates at our website at: vyballet.com or check the studio bulletin board.

Dress Code:

- **Ballet: Girls Attire**
- Ages 3 - 5 - Creative Movement Pink classical style
- Ages 6 - 7 - Elementary Ballet Pink classical style
- Ages 8 - 9 - Intro to Ballet (level pre-1) Ballet Pink classical style
- Ages 10 - 12 - Beginner Vaganova (level 1-3) Regular blue classical style
- Ages 12 - 14 - Intermediate Vaganova (level 3-4) Regular blue classical style
- Ages 14+ - Advanced Vaganova (levels 5-8) Black classical style
- Girls' tights: pink – no seams
- Skirts: Ballet skirts will be allowed only for demonstration classes. When skirts are worn, they must be the same color as the leotard, (solid color). Skirt for Character Class will be black.
- **Boys Attire:** all ages, white, short-sleeved tee shirt, black dance pants or tights and white socks.
- **Shoes:**
- Girls: pink leather or canvas soft ballet shoes / pink pointe shoes and ribbons
- Boys: black leather or canvas soft ballet shoes
- **Jazz:** Leotard, tights, leggings, loose tee shirts and jazz shoes
- **Tap:** Leotard, tights, tap shoes
- **Hip Hop:** Loose clothing, hip hop sneakers (or jazz shoes)
- **Yoga:** Loose clothing, yoga mat
- **Modern:** Leotard, tights, bare feet (or soft ballet shoes)
- **Contemporary/Lyrical:** Leotard, tights, skirt, bare feet or soft ballet shoes
- **Character: Black leotard,** tights, black skirt, and black character shoes

Additional Information:

- Hair must be pulled back, off of the face, no bangs, and secured into a neat bun (not ponytail).
- No necklaces, bracelets, rings or dangling earrings. (Small post earrings will be allowed.)
- **No chewing gum**
- Students are not permitted to wear bandages or support braces of any kind in class. Should it be necessary to wear an appliance, the parent/guardian must speak with the director and give written permission for the student to dance with an injury.
- It is suggested that **all** clothing be marked with the student's name.
- **For regular ballet class: no skirts, shorts, pants, leg warmers or warm ups, cover-up shirts or extra clothing of any kind will be permitted.**
Warm up clothing may be worn between classes and during warm up with permission of your instructor.
- **In cold months, long sleeve leotards are preferred to sweaters.**
- All holes that appear in leotards, tights, skirts and shoes must be mended immediately.
- All soft ballet and pointe shoes should have ribbons and elastics prepared prior to class and ready for dance.

School Holidays and Closings:

- Each student will have the opportunity to attend 35-36 weeks of classes.
- Any classes that fall over a holiday can be made up on a different day during the week. This also applies to any class cancelled due to inclement weather.
- The following holidays are listed on our calendar as dates VYIBA will be closed:
 - **Holidays (No Class):**
 - **Labor Day:** Monday, September 5, 2016
 - **Thanksgiving:** Thursday - Sunday, November 24 - 27, 2016
 - **Nutcracker Performances:** Friday - Sunday, December 2, 3, 4, 2016
 - **Christmas Break:** Friday, December 23, 2016 – Monday, January 2, 2017 (Classes resume Tuesday, January 3, 2017)
 - **Spring/Easter Break:** Wednesday, April 12 - Sunday, April 16, 2017 (Resume Tuesday, April 18)
 - **Nutcracker Auditions:** Saturday, May 6 and Saturday, May 13, 2017
 - **Nutcracker Audition and Casting:** Saturday, August 19, 2017
 - **Memorial Day:** Monday, May 29, 2017
- **In case of snow or other natural disasters, please check our website, Facebook, or call the office at: 717-517-9837 for updated information.**
- **2016-2017 Bring a Friend Weeks:**
 - Monday, October 10 - Saturday, October 15, 2016
 - Monday, March 13 – Saturday, March 18, 2017
- **All students are encouraged to bring a friend to any of their dance classes during the designated weeks. The class will be free to all guests who are not currently registered at VYIBA.**
- **2016-2017 Visitation Weeks:**
 - Monday, October 17 – Saturday, October 22, 2016
 - Monday, March 20 – Saturday, March 25, 2017

Tuition Payments – 3 options

*Please note that your payment selection reflects the class hours per week, not the number of class hours per month. Family or other activities that take your student out of classes for a period of time **will not** reduce your monthly, quarterly or yearly obligation of payments. VYIBA plans the year based upon the students enrolled and all teachers, studio rental, performance space rentals, etc. are planned based upon the enrollment and anticipated payments.

Deposits and Tuition are non-refundable.

1. **Monthly payments:** Payments are due before the 7th of each month, September through May. Payments received later than the 7th will incur a \$15.00 late fee per student. **MONTHLY TUITION IS NON-REFUNDABLE.**

2. **Quarterly payments:** Payments due the 1st - 7th of September, December, and May. Payments received later than the 7th will incur a \$15.00 late fee per student. **QUARTERLY TUITION IS NON-REFUNDABLE.**

3. **Yearly payment:** Due no later than September 15th. If payment is not received by September 15th, the yearly payment plan will be voided. Another payment plan will need to be chosen. If yearly payment plan is chosen, **IT MUST BE PAID BY SEPTEMBER 15TH. YEARLY TUITION IS NON-REFUNDABLE.**

- **Single or Drop-In classes** are available at the rate of \$16.00 per class.
- **Creative Movement** is \$60.00 per Month – Payments are due before the 7th of the month. September – May (9 months): Quarterly - \$180.00 or Yearly - \$540.00
Due to the special rate for Creative Movement, we cannot refund any tuition payment due to dropping classes.

Dropped Classes

- Students paying monthly and quarterly will have until October 1st to change their schedule and drop a class without a drop class fee. Any classes dropped after October 1st will be subject to a dropped class fee of \$15.00 per payment plan.
- If a class is missed due to illness or emergency cancellation by the studio for any reason, the student may substitute their regularly scheduled class with any other class of the same level, lower level, or advanced level, as approved by the teacher. Substituted class must be taken during the same month as missed or cancelled class. **NO REFUND WILL BE GIVEN FOR MISSED CLASSES.**
- Please read the schedule and choose classes carefully so there will be no conflict with your chosen classes.
- Please **NOTE: IF FOR ANY REASON A STUDENT CHOSE TO LEAVE VYIBA AT ANY TIME DURING THE YEAR, THERE WILL BE NO TUITION REFUND. THIS APPLIES TO ALL PAYMENT OPTIONS.**

Checks are to be made out to and mailed to: **Viktor Yeliohin IBA, 139 Springbrook Court, Lancaster, PA 17603.** You may also leave your payment at the studio front desk. **There will be a \$30.00 charge for any returned checks.**

BOYS

- All boys will receive 50% off their classes if they are registered at VYIBA. You must discuss this with the director prior to registration. The 50% discount **does not** apply to the annual recital fee or summer camp.