

## **General Policies:**

- Upon arrival at the studio, all students are to sign their name, time of arrival, and classes they will be taking that day in the student sign-in book.

**All students and parents should check the main bulletin board in the lobby for an updated calendar, policy documents, events, etc. Nutcracker information is located on specific bulletin boards in the lobby as well.**

- **Students of VYIBA are expected to behave courteously and with respect at all times with the staff, teachers and their fellow students.**
- **Students must follow the dress code for all classes and rehearsals**
- **All missed classes will be made up within one month.**
- **Cell phone use is restricted. No cell phones are permitted in the dance studios. Photos may not be taken without permission.**

*Parents are welcome to stay and wait for their child, collect information about future school happenings and enjoy the use of our free wifi for personal or business activities. Please, I ask you to refrain from negative discussions about students, parents or studio activities out of respect for the privacy and hard work of each individual student.*

**No food, drinks or chewing gum are permitted in the dance studios.** Specific areas will be designated for eating and the student is expected to dispose of all garbage in the proper containers as well as making sure that they clean up the space they occupied so that the next student can have a pleasant lunch.

**NO CELL PHONES ARE PERMITTED IN THE DANCE STUDIOS.**

### **Medication Administration and Illnesses**

Students may not take medication from anyone except a parent or guardian. If your child has medication that they can self-administer, please notify the office in writing with the name, dosage and time that your child will take such medicine. The staff and faculty of VYIBA will not administer medication to your child.

If a student has missed a week or more of classes, he/she is required to bring a doctor's note in order to return to classes. We are concerned about the well-being of all of our students and want confirmation that they are no longer injured or ill and can resume dance classes. Students who are ill and contagious should stay home until they are no longer contagious for the good of other students and the staff of VYIBA. Students who are not contagious, but are recovering are encouraged to watch class for purposes of choreography.

- Students are to place their belongings neatly in the placed provided for them in their respective dressing rooms.
- VYIBA is not responsible for any lost or stolen item, including electronic items. Please check at the front desk and in the lost and found box, located in the ladies' dressing room.
- Students are expected to show respect for one other's property as well as the property of the studio.
- Help us to keep our studio space clean and free of germs by washing your hands and/or using hand sanitizer.
- VYIBA is a drug/smoke free facility and no student is allowed to smoke or use alcohol or drugs in or near the studio.
- No weapons or objects that could be used to cause bodily harm are permitted in the studio.
- No student is permitted in the designated staff area.
- Cyber bullying is taken seriously. Abuse of social media, which harms another, is grounds for expulsion from the studio.

### **Intellectual Property**

**All choreography used for performances is considered to be the intellectual property of VYIBA. Use of this choreography without written or verbal permission by the instructor or director is prohibited. This includes performance videotaping and photograph distribution online by posting on Face book, YouTube, etc.**

**Cell phones and other media devices must be on silent and it is preferred that they not be brought to VYIBA.**

**Director reserves the right to dismiss a student from the school for any abuse of these rules.**

### **Class Descriptions**

#### **Early Childhood Program**

##### ***Creative Movement*** (ages 4-6)

Dancers explore the basic foundations of dance technique, Classes are designed to develop coordination, rhythm and control through games, props, and playful movement exercises, designed to engage their creativity.

#### **Ballet**

##### ***Intro to Ballet/ Beginner Vaganova***

This class introduces dancers to the art of classical ballet and is for students who are ready to concentrate and learn "real" ballet. This is a technique only class.

### ***Intermediate***

Intermediate dancers have learned how to concentrate, and the basis of a good work ethic been set into place. This frees the dancer to progress into consistent use of correct placement. When the student is ready, introductory classes in pointe are introduced, and ballet vocabulary is increased. Increased strengthening of the feet, legs, abdomen and back is a focus, plus more difficult ballet enchainment is incorporated.

### ***Advanced***

After years of practice, dancers have acquired a level of technique and expertise and are ready to enhance performance style. The advanced level builds self-sufficiency with increased musicality, advancement on pointe and a study of dance composition

## **Dance Enrichment Programs**

### ***Tap***

Students develop tap skills as they focus on vocabulary, technique, and performance. All students will enjoy building their skills.

### ***Hip Hop***

Hip Hop is purely street and the most up-to-date styles are taught in these classes. All students will enjoy building their skills.

### ***Jazz***

Our jazz dance classes are designed to bring out the students' individual dance style and originality. We offer beginning dance classes that will focus on fundamental jazz dance techniques and progress into faster paced leaps, turns and quick foot movement. Our goal is to make our jazz dance classes both fun and energetic.

### ***Modern/Contemporary/Lyrical***

Students are taught modern technique by experimenting with various movements and rhythmic patterns. Different types of music are explored. Lyrical dance style has its' primary basis in ballet, combining the many technical elements of classical ballet with the freedom and lighter aspects of jazz, contemporary and modern dance.

## **Boys**

Boys are welcome to join any class.

## **Class Levels and Placement:**

It is required that your child take two ballet classes per week at the studio. Two classes will help them build their skills and technique as well as their strength. This is most important for all students to have this additional building block and is especially important for Intermediate and Advanced students. Additional classes in any dance medium will be of benefit, but ballet technique classes are specific to advancement into pointe, variation, and partnering classes.

- All students will be placed in the appropriate class at the discretion of the director. **If the student is 14 years old, he or she can be moved into the advanced class with permission from the director.**
- Classes will begin promptly and we ask that your student be on time. If you are taking multiple classes in the evening, you will have 5 minutes between the end and the beginning of classes to prepare for the next class.
- Proper nutrition and adequate rest form the basis for healthy learning in the studio. Recovering or injured students are expected to attend class, unless they have a fever or a communicable illness. Please be sure to notify the office if you or your child will be absent from class.
- It is expected that the student will allow adequate warm-up time prior to the start of class in order to avoid injury. If you have an injury, please notify your prior to the beginning of the class or during class, should you need assistance.
- Dancers who are unable to participate physically are expected to observe class in order to take notes on technical corrections or to learn choreography that may be in progress during the scheduled class time.

### **Class Description**

A ballet dance course will involve the development of skills through study of the Vaganova Syllabus to produce a professional level of performance

### **Objectives**

1. Further develop the physical skills that facilitate proper execution of classical ballet in the Vaganova style.
2. Develop quality presentation for stage performance.
3. Improve fluency in dance terminology and the Vaganova Syllabus.
4. Application of the use of music to the repetition of movement.
5. Develop skills at an advanced level during class to produce a professional performance on stage.

### **All students will**

1. Arrive early for class.
2. Dress appropriately for class, including footwear.
3. Stretch and warm up entire body for class before it begins.
4. Take an active role in learning dance combinations and choreography.
5. Show improvement throughout the year and apply corrections to work in class.
6. Exhibit a good attitude toward others.
7. Ask questions during class to further understand what is being taught.

**VYIBA reserves the right to change or add classes and teachers when necessary. Please see the posted updates at our website at: [www.vyballet.com](http://www.vyballet.com) or check the studio bulletin board.**

### Dress Code

- **Ballet** - girl's attire includes pink ballet dress, pink ballet slippers & pink tights.
- **Creative Movement** - light pink leotard with straps or sleeves and matching pink ballet skirt
- **Elementary Ballet** - light pink leotard with straps or sleeves and *separate* matching pink ballet skirt
- **Intro to Ballet** - light pink leotard with straps or sleeves and *separate* matching pink ballet skirt
- **Beginning Vaganova 1A** - pale blue leotard with straps or sleeves and *separate* matching pale blue ballet skirt
- **Ballet Level 2B** - royal blue camisole leotard with plain back and *separate* matching ballet royal blue skirt
- **Intermediate** - royal blue camisole leotard with plain back and *separate* matching ballet skirt
- **Advanced** - black camisole leotard with plain back and *separate* matching ballet skirt
- **Skirts** - ballet skirts will be allowed only for demonstration classes; when skirts are worn they must be the same color as the leotard, (solid color.) Skirt for Character class will be knee-length black
- **Boys Attire** - all ages, white, short sleeved tee shirt, black dance pants or tights and white socks.

### Shoes

- **Girls**- pink soft ballet shoes, (canvas are preferred,) pink pointe shoes, elastic and ribbons
- **Boys**- black leather or canvas soft ballet shoes
- **Jazz**- leotard, tights, leggings, loose tee shirts and jazz shoes
- **Tap**- leotard, tights, tap shoes
- **Hip Hop**- loose clothing, hip hop sneakers or jazz shoes
- **Yoga**- loose clothing, yoga mat
- **Modern** - leotard, tights, bare feet or soft ballet shoes
- **Contemporary/Lyrical** - leotard, tights, skirt, bare feet or soft ballet shoes
- **Character** - black leotard, tights, black skirt and black character shoes

### Additional Requirements:

- Hair must be pulled back, off of the face, no bangs and secured into a neat bun, *not a ponytail*
- No necklaces, bracelets, rings or dangling earrings; small post earrings are allowed
- **No chewing gum**
- **Students are not permitted to wear tee shirts which advertise other studios at all**
- All holes that appear in leotards, tights, skirts and shoes must be mended immediately
- In cold months, long sleeved leotards are preferred to sweaters
- All ballet shoes and pointe shoes should have ribbons and elastics prepared, prior to class and ready for dance
- **For ballet class: NO skirts, pants, tee shirts, leg warmers or warm ups, cover-up shirts or extra clothing of any kind will be permitted; warm clothing between classes and at the beginning of class must be approved by your instructor.**

### **School Holidays and Closings**

- Each student will have the opportunity to attend 35-36 weeks of classes.
- Any classes that fall over a holiday can be made up on a different day during the week. This also applies to any class cancelled due to inclement weather.
- The following dates are listed on our calendar as dates VYIBA will be closed:

#### **Holidays, so no class:**

Labor Day - Monday, September 4, 2017

Thanksgiving - Thursday – Sunday, November 23 – 26, 2017

Nutcracker Performance, so NO classes - Friday – Sunday, December 1,2 & 3, 2017

Christmas Break - Saturday, December 23 – Tuesday, January 2, 2018

Spring/ Easter Break – Wednesday, March 28 – April 2, 2018

Nutcracker Auditions – Saturday, May 5 & Saturday, May 12

Nutcracker Audition and Casting – Saturday, August 18

Memorial Day – Saturday, May 26 – Monday, May 28

- In case of snow or other natural disasters, please check our website, Face book, or call the office at: 717-517-9837 for updated information.
- All students are encouraged to bring a friend to any of their dance classes during the designated weeks. The class will be free to all guests who are not currently registered at VYIBA.

#### **2017 – 2018 Family Visitation Weeks:**

- Monday, October 16 through Saturday, October 21, 2017
- Monday, March 12 through Saturday, March 17, 2018

**2017 – 2018 Bring-a-Friend Weeks:** All students are encouraged to bring a friend to any of their classes during the designated weeks. The class will be free to students who are not currently registered at VYIBA.

- Monday, October 9 – Saturday, October 14
- Monday, March 12 – Saturday, March 17

### Tuition Payments - 3 options

Please note that your payment selection reflects *the year's tuition divided into payments* for your convenience. Family or other activities, that take your student out of classes for a period of time, **WILL NOT REDUCE** your *tuition payment* obligation. **VYIBA** plans the year based on student enrollment, teachers' salaries, studio and theater space rentals, as well as anticipated payments. **Monthly tuition is non refundable and must be paid completely before the Gala rehearsal. Deposits, Payments and Registrations for all events are non-refundable.**

**Monthly Payments** are due on the 1<sup>st</sup> of the month, every month from September through May. Payments that arrive at the studio or arrive in the mail after the 7<sup>th</sup> of the month must include the \$15 late fee. **Do not put an earlier date on a check that arrives late.** *Monthly Payments* are non refundable and must be paid completely before the Gala rehearsal.

- **3 Month Payments** are due on the 1<sup>st</sup> of September, December and March. Payments that arrive at the studio or arrive in the mail after the 7<sup>th</sup> of the month must include the \$15 late fee. **Do not put an earlier date on a check that arrives late.** *3 Month Payments* are non refundable and must be paid completely before the Gala rehearsal.
- **Yearly Payments** are due no later than September 25<sup>th</sup>. If payment is not received by September 25, the yearly payment plan will be voided. **Do not put an earlier date on a check that arrives late.**
- **Boys level: Vaganova Creative Movement, Elementary, Elementary Intro, Vaganova 1A** prices listed in **Young Student Prices**
- **Boys level: Vaganova 1B, 2B, 3B, Intermediate & Advanced will receive 50% off of their class tuition payments if they are registered at VYIBA.** The discount for boys does not apply to any other dance event, such as Camp, Gala or Nutcracker.

PLEASE NOTE: IF FOR ANY REASON AT ALL, A STUDENT LEAVES VYIBA, AT ANY TIME DURING THE YEAR, THERE WILL BE NO TUITION REFUND OR FORGIVENESS. THIS APPLIES TO ALL TUITION OPTIONS FOR ALL STUDENTS.

- ✓ **Payments are made payable to: Viktor Yeliohin IBA,**
- ✓ **Mail payments to: Viktor Yeliohin, 139 Springbrook Court, Lancaster, PA 17603**

### Dropped Classes

Students may drop or add a class by obtaining permission from the director. If a student misses a class due to illness or emergency cancellation by the studio for any reason, the student may substitute his/her regular class with any other class of the same level or lower level. The student may substitute the missed class with a class of a higher level with permission of the director. Substituted classes must be made up within a month of the missed class. **NO REFUND IS GIVEN FOR A MISSED CLASS FOR ANY REASON.** Please read the schedule and choose classes carefully so that there will be no conflict with your chosen classes.